

**Minutes of the Parish Council Annual Meeting
held by video-conference on Monday 19th April 2021 at 7.45pm**

Present:
Cllr Mrs A Gillett
Cllr Mr T Piedade
Cllr Mr T Brooks
Cllr Mr D Gerrard
Cllr Mrs N Goddard
Cllr Mr D Irwin
Cllr Mr A Persson

In attendance:
Members of public: 0
Cllr Janet Duncton
Parish Clerk

65. Apologies for Absence: Cllr J Nicholls due to family commitments.

66. Public Participation:

None.

67. Disclosures of Interest:

Cllr A Brooks declared an interest in relation to the Land South of Townfield as this plot is adjacent to his home.

68. Approval of Meeting Minutes

To resolve that the minutes from the Parish Council Meeting held on 15th March 2021 be signed as a correct record. Approved.

69. Reports from District and County Councillors

None received.

70. Correspondence.

Councillors noted a letter from Andrew Griffith MP providing further support to the Parish Council's opposition to the proposed development in Kirdford and a letter from Mr Griffith to the Chair of the Planning Committee at Chichester District Council outlining his concerns regarding this development.

71. Chairperson's Announcements

His Royal Highness Prince Philip, the Duke of Edinburgh died on 9th April and the Chair thanked the Councillors and Clerk for their work on Operation Forth Bridge.

AG.

72. Census

It was noted that Census employees would be contacting residents who had not completed the census this year.

73. COVID-19 Update

It was noted that numbers had risen slightly and there were 4 reported cases in the ward and 31 cases in Chichester District.

74. Finance

- a. Bank reconciliation (Appendix A) – this was approved.
- b. Monthly financial report - (Appendix B) – this was approved.
- c. Payments for approval (Appendix C) – these were approved.

75. Planning:

KD/21/00959/PLD - Other Dev - Certs of Lawful Development

Map Ref: (E) 500746 / (N) 127518

Proposal: Erection of detached car port, work shop and store building ancillary to the house

Address: Staples Hill Cottage , Staples Hill, Kirdford, RH14 0JL

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQKYEAERG1U00>

Expiry Date 28.4.21

The Parish Council had no objection to this application.

SDNP/20/05839/FUL

Team: Chichester DC DM team

Parish: Kirdford Parish Council

Ward: Loxwood Ward CH

Case Officer: Jenna Shore

Date Valid: 23 March 2021

Decision due: 22 June 2021

Applicant: Mr Collier

Proposal: Proposed all weather turnout paddock including associated fencing and entry gate

Location: Crimbourne Stud Farm , Crimbourne Lane, Kirdford, RH14 0HR

Grid Ref: 502733 123557

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?keyVal=QLUFBHTULLP00&activeTab=summary>

The Parish Council had no objection to this application.

Martin Grant Homes – Request for Use of Great Common

It was noted that Martin Grant Homes had approached the Parish Council to enquire whether it would be possible to use the parking area at Great Common when works commence at the development site at Chapel Field, Plaistow Road.

It was agreed that Cllr Persson and Cllr Brooks would arrange to meet with Martin Grant Homes.

It was also agreed that The Leconfield Estate should be contacted to seek their approval.

AG

Decisions

None received.

Enforcement Notices:

None received.

76. Townfield Meadows

It was noted that the Parish Council had been granted an extension to the deadline for providing submissions to Chichester District Council to 20th May 2021.

Councillors had met with Andrew Griffith MP, who was extremely supportive of the Parish Council's objection to this development. It was noted that Kirdford had been mentioned in Parliament this week during the reading of the Finance Bill.

Neighbouring parishes were also supportive and would be submitting objections to Chichester District Council.

Two media releases had been issued.

77. Planning Enforcement / TPOs

A full response was still awaited from CDC with regard to reported planning breaches.

No response had been received with regard to TPOs lodged with Chichester District Council on trees bordering the land west of Cornwood.

78. Great Common Pavilion

It was noted that Councillors would be meeting with Loxwood and Kirdford football club to discuss design of the proposed new pavilion.

79. Neighbourhood Plan Update

Nothing to report.

80. Speed Signs/Village Gates

A revised quotation was received from Wilbar Associates to supply and erect 5 Wilbar hardwood gateways £6,100 (5 x £1,220) plus £950 for the standard style sign at Glasshouse Lane. Giving a total estimate £7,050.

This expenditure was approved.

81. Clearing Grips, Culverts and Ditches

It was noted that a meeting and site visit was taking place with the Highways Steward.

AG

82. Health & Safety

It was noted that a resident had made a complaint regarding dog waste bags being placed in litter bins on Butts Common. After investigation it was established that this type of waste is acceptable in any bin other than recycling bins.

The Parish Clerk had contacted The National Trust to seek a response from them regarding improvements to the bund at Butts Common. Vehicles had been accessing the common to park when children were playing there.

83. Public Participation

None

84. Date of next meeting: 17 May 2021 at 7.30pm. Venue to be notified.

It was noted that the dates of 2021 meetings are as follows:

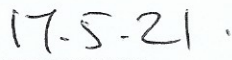
17 May 2021 Annual Meeting
21 June 2021
19 July 2021
20 September 2021
18 October 2021
15 November 2021

85. Matters for Consideration at the Next Meeting

None.


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Chairman


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Date